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KEYBOARD LESSONS AUTUMN TERM 2020

RISK ASSESSMENT

Keyboard Lessons At Patcham Junior

Risk: Spread of COVID-19	Who can be affected:	<ul style="list-style-type: none"> • Keyboard Teacher • Pupils
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Risk assessment and proposed counter measures for providing keyboard Lessons at Patcham Junior.

School Activity:
Keyboard Lessons

Completed by:
Hugh Bedford

Date:
14/09/2020

Managing, preventing, and controlling risk:

Hugh Bedford is responsible in conjunction with Patcham Junior School.

Risk: Covid-19 transmission

Action to be Taken:

I have read and agree to follow the Patcham Junior Risk Assessment and guidance document and will ensure I will be aware of the up to date school specific guidance.
In addition I intend to institute the following procedures.

COVID-19 is spread through inadequate hand hygiene

- I will collect pupils from classroom and supervise general hand hygiene procedures.
- All pupils to hand-wash/hand sanitise before and after each Keyboard

	<p>Lesson (before returning to class)</p> <ul style="list-style-type: none"> • Gel sanitiser readily available in any area where hand-washing facilities are not
COVID-19 is spread through usage of Keyboard equipment and general environment for different sessions.	<ul style="list-style-type: none"> • Equipment in the Summerhouse disinfected before usage and between each session. • Pupils to only use one keyboard per session and stay in place for entire session
COVID-19 is spread through direct physical contact or between individuals in close proximity	<ul style="list-style-type: none"> • No close physical contact • No hand shaking • No huddles • No touching face
An individual who develops symptoms attending a session.	<ul style="list-style-type: none"> • I will immediately inform school office and follow procedures put in place by school.
COVID-19 is spread through transmission through air (droplets/aerosol effect).	<ul style="list-style-type: none"> • I will wear a mask/faceshield as appropriate when collecting pupils and during each session. • Doors and windows to be open during each session whenever possible to provide maximum ventilation/airflow.
Transmission through inter mingling of Year Groups	<ul style="list-style-type: none"> • Each session restricted to individuals from one Year Group where possible by class.